

**Draft Minutes**  
**40<sup>th</sup> Annual General Meeting of Craven u3a**  
**14<sup>th</sup> May 2024 2.30pm**  
**St Andrew's Church Hall, Skipton**

**1. Apologies for absence:**

At the time of the meeting, 59 apologies had been received (see appendix 1). The meeting was quorate.

**2. To receive and approve the draft minutes of the AGM held on 15th May 2024**

Approved and accepted as a true record (see Appendix 2).

**3. Any matters arising not covered elsewhere on the agenda:**

No matters arising.

**4. To receive and approve the Chairman's Annual Report:**

The Chair's report, previously circulated to all members, was read out and approved. The Chair reiterated that all members interested in serving on the committee are welcome to attend the next committee meeting as observers on May 27<sup>th</sup> at 5.00 pm at Skipton Community Sports Hub. (See Appendix 3).

**5. To receive and approve the Treasurers Report and Finance Statement.**

The Financial Statement had been previously circulated to all members. The Treasurer delivered her report, and highlighted key takeaways. She drew attention to the Derek Woolley Fund which is to be used to support members with financial and accessibility needs. If any members know of anyone who would benefit from the fund, please inform any member of the committee.

Clarification was sought from a member over the presentation of the accounts. Some members had not taken into account the brought forward figure from the previous year-end and how it impacted on the carried forward figure after costs. The accounts were correct.

It was explained that the format used was as expected by the Third Age Trust generated by Beacon. Next year, a different format would be used, as well as the Beacon financial statement, to avoid confusion

It was explained that the format used was as expected by the Third Age Trust and had used Beacon. Next year, a different format would be used, as well as the Beacon financial statement, to avoid confusion.

The report and financial statement were approved. (See Appendices 4 and 5).

## **6. Approve change to Constitution.**

Members approved the change to the Constitution which allowed greater flexibility in electing committee members in the event of too few nominations to fill positions. (See Appendix 6)

## **7. Election of Officers and Committee members.**

The following were elected to the Committee for 2025- 26:

- Chair: Mick Richings
- Vice-Chair: Anne MacDonald
- Treasurer: Lesley Perkins
- Business Secretary: Linda Hoole
- Committee members: Adrienne Gilchrist, Sandra Firm and Sheila Thompson

## **8. Appointment of Independent Financial Examiner:**

Members approved the appointment of Dave Smith as Independent Financial Examiner.

## **9. Any Other Business (previously notified)**

No other business had been notified prior to the meeting.

## **10. Close of Annual Meeting**

The Chair thanked members for attending and closed the meeting.